

## FATHER MULLER COLLEGE OF NURSING

(A Unit of Father Muller Charitable Institutions)

NAAC 'A' Grade

Affiliated to Rajiv Gandhi University of Health Sciences, Karnataka, Bangalore

Minutes of the IQAC meeting held on 10.01.2018 at 1.45 pm in Syndicate Hall of Father Muller College of Nursing

### Members Present:

SI No	Name of members	Position	SI No	Name	Position
1.	Sr. Jacintha D Souza	Chairperson	9	Mrs Binsha Pappachan	Member
2.	Prof. Agnes E J	Coordinator	10	Sr. Deepa Peter	Member
3.	Prof Victoria D Almeida	Member	11	Mrs Jasmine Sarita Vas	Member
4.	Prof. Irene Alvares	Member	12	Mrs Shobha Xaviour	Member
5.	Dr Devina Rodrigues	Member	13	Mrs John Neeta	Secretary
6.	Mrs Bridget D'Silva	Member	14	Mrs Sonia D'Souza	Member
7.	Ms. Seema S Chavan	Member	<b>Members Absent:</b> Mrs Pramila D'Souza		
8.	Mrs. Shiji P J	Member			

### Agenda

1. Review of previous meeting.
2. Action taken report for the IQAC meeting on 13.12.2017
3. Finalization of Add on course.

#### 1. Review of previous meeting

The Minutes of the meeting held on 13.12.2017 was placed before the committee and approved.

#### 2. Action taken report for the IQAC meeting on 13.12.2017

- The alumni details form were prepared and handed over to office, Principal, and vice principal.
- Circular related to the reduction of plastic use has been displayed for staff and students.
- Notice regarding the submission of UG manuscript (research project) by students before the completion of no dues was put for faculty and students.
- Circular on adopting of card system for practical exams was displayed.


#### 3. Finalization of Add on course.

Mrs Binsha Pappachan, Chairperson of Curriculum Committee suggested Add on course on 'Environmental Sciences' for B Sc II year. The course will be planned for 30 hours and will be offered after the working hours. The syllabus will be prepared by curriculum committee.

### Miscellaneous:

- Internal assessment marks as well as the final results of students of all programmes will be displayed on the student notice board to ensure transparency.
- The IQAC Coordinator informed the group that the audit will be conducted from 29th January 2018.

The meeting adjourned at 3.00pm

  
11/1/2018  
IQAC Coordinator  
Prof. Agnes E J