



FATHER MULLER COLLEGE OF NURSING

(A Unit of Father Muller Charitable Institutions)

NAAC 'A' Grade

Affiliated to Rajiv Gandhi University of Health Sciences, Karnataka, Bangalore

Minutes of the IQAC meeting held on 04.10.2017 at 02.30pm in Syndicate Hall of Father Muller College of Nursing

Members Present:

Sl No	Name of members	Position	Sl No	Name	Position
1	Sr. Jacintha D Souza	Chairperson	8	Mrs Sonia D'Souza	Member
2	Prof. Agnes E J	Coordinator	9	Mrs Binsha Papachan	Member
3	Dr. Leena K C	Member	10	Sr. Deepa Peter	Member
4	Prof. Irene Alvares	Member	11	Mrs Shobha Xaviour	Member
	Mrs Jasmine Sarita Vas	Member	12	Mrs Preethi Fernandes	Secretary
5	Mrs Bridget D'Silva	Member	13	Mrs John Neeta	Asst Coordinator
6	Ms. Seema S Chavan	Member	Members Absent: Prof. Victoria D Almeida		
7	Mrs. Shiji P J	Member			

Agenda:

1. Review of previous meeting.
2. Action taken report for the IQAC meeting on 12th September 2017.
3. Formulation of IQAC objectives and action plan for the academic year 2017.
4. Selection of IQAC core committee members.

1. Review previous meeting

The Minutes of the meeting held on 12th September 2017 was placed before the committee and approved.

2. Action taken report for the IQAC meeting on 12th September 2017

- The faculty list was updated in committees and departments.
- Final copy of SOPs submitted to Principal for review.
- Decided to celebrate the Tri Decennial Jubilee of Nursing Courses during the month of January 2018.

3. Formulation of IQAC objectives and action plan for the academic year 2017-18

The IQAC goals and action plan for the academic year 2017-18 were presented.

IQAC Action Plan

There was discussion regarding organization of exhibition/fair and Sr Jacintha suggested to plan the ways to carry out the event. The coordinator informed that the IQAC budget plan will be prepared based on the action plan of the committees and IQAC.

IQAC members:

As new members from local societies Dr Harsha N Halahalli, Professor, Department of Physiology, NITTE University, Deralakkatte; Dr Flossy D'souza, Professor, St Ann's College of Education, Mangalore and as Alumni member, Dr Neetha Kamath, Professor in Department of Community Health Nursing, NUINS, Deralakkatte were suggested by the IQAC members.

Reallocation of responsibility of existing members

Responsibility	Existing co-ordinator/ Chairperson	New Existing co-ordinator/ Chairperson
IQAC Coordinator	Dr Leena K C	Prof. Agnes E J
Student Support and progression	Prof. Agnes E J	Sr Deepa Peter
Media Committee	Mrs John Neeta	Ms Sonia karen
Staff Grievance	Prof. Agnes E J	Mrs Preethi Fernandes
Student Counselling Committee	Ms Sonia Karen	Mrs Wilma S Noronha

Miscellaneous

- Sr Jacintha suggested to introduce two add-on courses this year
- Coordinator instructed the HODs to monitor Subject Based Learning Outcomes on the basis of learning objectives.
- Dr Leena K C presented the suggestions for INC regarding syllabus revision.

Meeting adjourned at 4.25pm.


IQAC Coordinator
Prof. Agnes E J
5/10/2017