



# FATHER MULLER COLLEGE OF NURSING

Affiliated to Rajiv Gandhi University of Health Sciences, Karnataka, Bangalore  
(A Unit of Father Muller Charitable Institutions)

## IQAC Core member meeting report

Venue : Syndicate Hall

Date and time: 14.11.2016 @ 1.30pm

### Members present:

Sr. Winnifred D Souza  
Prof. Victoria D'Almeida  
Prof. Chanu Bhattacharya  
Prof. Agnes E J  
Prof. Irene Alvares  
Dr. Leena K C  
Dr. Savitha Pramilda Cutinho  
Mrs. Bridget D'Silva  
Sr. Deepa Peter  
Ms. Seema S Chavan  
Mrs. Shiji P J  
Ms. Preethi Fernandes

### Agenda:

#### **Identify the area for enhancement based on the NAAC revised points July 2016**

The IQAC core committee meeting began at 1.30pm in the Syndicate hall. The IQAC Coordinator identified the areas which required the enhancement as per the revised NAAC points July 2016. She reported and explained to the members the key aspects of the criteria as follows:

#### Criteria 1: Curricular Aspects

- Feedback and strategies undertaken

#### Criteria 2: Teaching Learning and Evaluation

- Catering to diversity
- Teaching learning modality –individual and collaborative
- Teacher quality assessment
- Innovation in evaluation process.

#### Criteria 3: Research extension and consultancy

- Funding agencies
- Community services
- Social responsibility
- Collaboration

Criteria 5: student support and progression

- Placement cell
- Student welfare cell
- Remedial measures
- Sustainable good practices

Criteria 6: Governance and Leadership

- College objectives
- Self performance appraisal
- Audit and quality programs

Criteria 7: Innovative and best practices

- Quality policy

Dr Leena KC informed that to get appropriate feedback it has to be obtained in MIS.

New teachers need to be assessed by the HOD's. Teachers teaching assessment format will be developed by the curriculum committee for the novice teacher. Same format across all the department. The departments to submit the evaluation formats to the curriculum committee. The final decision with regard to the feedback is in favour of the curriculum committee. Coordinator requested the curriculum committee chairperson to write down the Feedback system process.

There was a discussion on initiation of community services in the college. To enhance the collaboration members suggested collaborating with neighboring institutes for exchange of students and teacher. Professor Chanu suggested that there are possibilities/ opportunities to collaborate with the NRSI.

As per the identified key aspects, The SSP will formulate a student welfare Cell.

The objectives of the College has to be reframed so that it Accomplishes Vision and Mission.

The governance and Leadership will collect Self performance appraisal for the year 2014-15 and 2015-16.

The chairperson of the Innovation and Best practice decided to formulate Quality Policy of the college.

The principal advised to organize a mega event in this academic year.

The meeting adjourned at 2.45pm.

Signature of the Secretary

Date: 17.11.2016

Signature of the Coordinator

Signature of the chairperson

## **Action Report of the meeting 14.11.2016**

The actions undertaken post meeting are as follows.

1. The key aspects of the criteria which need to be enhanced were displayed readout and explained to all the faculty during the staff meeting held in the month of November.
2. Teachers teaching format is yet to be developed by the curriculum committee.
3. The feedback system process is yet to be developed.
4. The faculty were made aware regarding community service learning and student recharge programme. Collaboration with neighboring colleges during the staff meeting.
5. Student welfare cell is formulated. The members list is displayed by Prof. Agnes, Ms. Valantha & Sr. Judy are the faculty coordinating the cell.
6. Prof Irene has distributed the self appraisal forms to all the faculty. One of the faculty from each department delegated the look into its completion and handover to Prof. Irene.
7. Mrs. Shiji P J reported quality policy process will be in later stages, but she will follow up with higher authority in this regard.