



# FATHER MULLER COLLEGE OF NURSING

Affiliated to Rajiv Gandhi University of Health Sciences, Karnataka, Bangalore  
(A Unit of Father Muller Charitable Institutions)

## IQAC Core member meeting report

**Venue** : Syndicate Hall

**Date and time:** 20.06.2016 @ 03.20pm

### Members present:

Sr. Winnifred D Souza  
Prof. Victoria D'Almeida  
Prof. Chanu Bhattacharya  
Prof. Agnes E J  
Prof. Irene Alvares  
Dr. Savitha Pramilda Cutinho  
Sr. Deepa Peter  
Ms. Seema S Chavan  
Dr. Leena K C

### Members Absent:

Mrs. Bridget D'Silva  
Mrs. Shiji P J  
Ms. Preethi Fernandes

### **Agenda:**

1. SOP Submission
2. Review of action plan
3. Update on RGUHS workshop
4. IQAC Program- for students.

The IQAC Coordinator read out the last meeting report and action report. The meeting started with the set agenda of the day. All the members actively contributed their suggestions for the agenda discussed. IQAC Coordinator narrated the reply received from higher authority on regard to the 'Tea for teaching faculty'. Prof. Chanu suggested to request tea for the meetings, which was agreed by all the members. Principal agreed to put forward the request on 'tea during meetings' to the higher authority.

1. **SOP Submission:** Principal strictly advised to submit the SOP's by June 30<sup>th</sup> 2016. Members agreed for the same. The last relaxation date given for submission is 10<sup>th</sup> July 2016.
2. **Review of action plan:** Most of the planned activities of 2015-16 are carried out. The few activities were delayed due to the absence of students during water crisis in the district. Those activities will be carried out before the end of the academic year.

3. **Update on RGUHS workshop:** IQAC coordinator updated the members regarding the 3 days workshop at RGUHS.

4. **IQAC Programme – for students:** The coordinator discussed the impending programmes of IQAC. The programme date, timings, beneficiary and resource person were discussed.

The coordinator reviewed the suggestions to the members received during the first NAAC assessment. The research publication and rural activities were almost met in past two years. The training of the faculty in Neonatal Resuscitation Programme and Nutrition is yet to be accomplished. She narrated the procedure of NRP training for the faculty and also explained the economical constraints related to it. Principal suggested to plan the budget for the same.

The coordinator briefed the members regarding her conversation with Prof. Jasmine (Education coordinator at RGUHS and Principal Kripanidhi College, Bengaluru) related to 'the curriculum change by the INC on syllabus revision of Nursing Research and OBG Nursing for the Basic B.Sc (N) programme' during her visit to the RGUHS. Along with this she explained the content of speech of the RGUHS Registrar Evaluation regarding the correction on question papers of RGUHS exams. The question paper correction must be notified to the university within 30 minutes of administration of question paper to the students. Only minor grammatical corrections will be made but not the major corrections. The Registrar advised the teachers to take precautions while constructing the question paper.

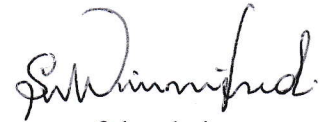
After the IQAC meeting principal read out the INC notification related to the admission, exams and academic activities.

The meeting adjourned at 04.30 pm.



Signature of the Coordinator

Date: 24.06.2016



Signature of the chairperson

## **Action Report of the meeting 20.06.2016**

The actions taken post core committee meeting are:

- ❖ The SOP's were submitted by the curriculum committee and research committees
- ❖ Most of the activities were carried out in the month of June & July 2016.
- ❖ IQAC programmes were held as discussed in the meeting.