

FATHER MULLER COLLEGE OF NURSING

NAAC 'A' Grade

Affiliated to Rajiv Gandhi University of Health Sciences, Karnataka, Bangalore
(A Unit of Father Muller Charitable Institutions)

IQAC CORE MEMBER MEETING REPORT - 16.10.2014

Venue: Syndicate Hall

Date and time: 16.10.2014 at 10.40am

Members present

Prof. Chanu Bhattacharya

Prof. Victoria D'Almeida

Prof. Irene Alvares

Prof. Savitha Pramilda Cutinho

Prof. Leena K C

Mrs. Bridget D'Silva

Dr. Namratha S

Members absent

Sr. Winnifred D' Souza

Prof. Agnes E J

Mrs. Malarvizhi M

Mrs. Shiji P J

Sr. Deepa Peter

Ms. Josvita Sandra Fernandes

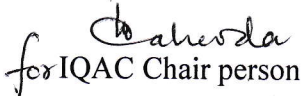
Agenda:


1. Policy review
2. Selection of secretary
3. Sports guidelines
4. Practical exam consent
5. Extension activities
6. Co-guide for the M.Sc (N) students

The meeting started with the brief review on the task carried out, which was derived from the past meeting. The coordinator read out the agenda of the meeting. Agenda wise the discussion took place among the members.

1. **Policy review:** The members discussed on the policy review, finally Dr. Namratha suggested that the chair person along with the members of the committee will revise and edit the policies.
2. **Selection of secretary:** The core members decided that Ms. Josvita Sandra Fernandes will continue as the secretary of IQAC. Mrs. Bridget agreed to step-down from the secretary post.
3. **Sports guidelines:** As there was a difference of opinion among the members, the guidelines will be formulated later by the sports committee along with the consultation of higher authority.
4. **Practical exam consent:** The committee members decided that the clinical coordinator will notify to all the departments before the practical exam. The HODs of the department will go through the consent form and make necessary corrections.
5. **Extension activities:** The coordinator suggested that minimum of 2 extension activities to be organized by each department and briefed on the meaning of extension activities.
6. **Co-guide for the M.Sc (N) students:** In depth discussion took place on duties of guide and co guides, assigning newly appointed guides as co guides for the intradepartmental students and specification of guides and co guides names in the publication. Finally decided to have a meeting with all the guides to clear the queries.

Meeting adjourned at 11.45 am.


for IQAC Chair person


IQAC Coordinator


IQAC Secretary

16.10.2014