



FATHER MULLER COLLEGE OF NURSING

Affiliated to Rajiv Gandhi University of Health Sciences, Karnataka, Bangalore
(A Unit of Father Muller Charitable Institutions)

IQAC Core member meeting report

Venue: Syndicate Hall
Date and time: 12.06.2015 @ 2.30pm

Members present

Sr. Winnifred D' Souza
Prof. Victoria D'Almeida
Prof. Chanu Bhattacharya
Prof. Irene Alvares
Prof. Agnes E J
Prof. Leena K C
Prof. Savitha Pramilda Cutinho
Mrs. Bridget D'Silva
Sr. Deepa Peter
Mrs. Shiji P J
Ms. Seema S Chavan

Agenda

1. AQAR
2. Entrance Exam
3. Counseling Process
4. Best Practice
5. External Audit

The coordinator welcomes the new IQAC core member Ms. Seema S Chavan for the meeting. The meeting started at 2.30pm with the above mentioned agenda of the sitting. The coordinator briefed on action taken from the previous meeting report. The decision taken by the members on regard to the sessional question paper is that the question paper will be either dictated or displayed on LCD and students will write the questions in the answer books for the sessional and remedial exams. The extra 10 minutes will be given for writing the question paper. The curriculum committee will display the notification to all the departments and student notice board regarding the change of system. This strategy is followed to save the Xeroxing of the papers. The model exam question paper will be typed and Xeroxed as similar to the RGUHS.

Entrance Exam: The members decided to conduct the entrance exam for the M.Sc programmes and undergraduate programme for the following academic years. The MCQ will be prepared by the curriculum committee. There will be one hour exam with 100 MCQs.

Counseling process: The principal said that there are three counselors recruited for the College of nursing. The names of the counselors are Fr. Felix, Fr. Antony and Ms. Sonia Karen (CON). She said that students directly approach the counselor in need and they themselves select the counselor.

Best practice: The coordinator requested Mrs. Shiji P J to select the best practice of the college from the submitted documents by the departments. She said that very few departments submitted the best practices and she also requested to select the date for the presentation of best practice. The date decided for the presentation of best practice is 17.06.2015.

External Audit: The coordinator said that external audit and 2nd internal audit will take place on the same date and the member of external auditor will be from the Medical College. Prof. Chanu, Prof. Leena K C and Mrs. Bridget D'Sliva suggested that the external auditor must be from the general College. Finally the members suggested the name of Dr. Denis Fernandes, IQAC Coordinator of St. Aloysius College Mangalore as external auditor and the internal audit by the criteria heads. The tentative date decided for the audit is June 30th or July 1st 2015.

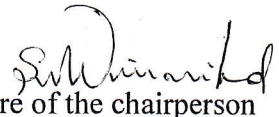
The coordinator requested the members to submit the documents to the IQAC to fasten the process of AQAR.

The meeting adjourned at 04.00pm.



Signature of the Coordinator

Date: 16.06.2015



Signature of the chairperson