

# FATHER MULLER COLLEGE OF NURSING

NAAC 'A' Grade

Affiliated to Rajiv Gandhi University of Health Sciences, Karnataka, Bangalore  
(A Unit of Father Muller Charitable Institutions)

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## IQAC MEETING REPORT - 30.08.2014

IQAC meeting commenced at 3.10pm in the Syndicate Hall of Father Muller College of Nursing on 30.08.2014.

### ***The members present***

Sr. Winnifred D' Souza  
Dr. B. Sanjeev Rai  
Sr. Aileen Mathias  
Rev. Sr Jacintha D'Souza  
Rev. Sr Prem D'Souza  
Prof. Fatima D'Silva  
Mrs. Victoria D'Almeida  
Prof. Agnes E J  
Prof. Irene Alvares  
Prof. Leena K C  
Mrs. Bridget D'Silva  
Mrs. Shiji P J  
Sr. Deepa Peter  
Ms. Natasha Glany Merlyn Mathias II PB B.Sc (N)  
Ms. Tintu Thomas, II MSc. (N)  
Ms. Fiona Vas III B.Sc (N)  
Mrs. Savitha Pramilda Cutinho  
Ms. Josvita Sandra Fernandes

### ***The members absent***

Rev. Fr Richard Coelho  
Rev. Fr Rudolph Ravi D'Sa  
Prof. Chanu Bhattacharya  
Dr. Namratha S  
Mrs. Malarvizhi M

### ***Agenda:***

1. IQAC objective,
2. IQAC Action plan
3. IQAC website Blog

IQAC meeting started with prayer song and a warm welcome by Sr. Winnifred D'Souza (Principal, FMCON and IQAC Chairperson). The IQAC coordinator began with an explanation on bylaws of FMCON IQAC stating, IQAC meeting twice a year, duration of academic AQAR is from September – August, followed by power point presentation on objective, action plan and website blog. The discussion was held after each agenda presentation. The suggestions, ideas and the advices shared are as follows:

***The suggestion from Prof. Fatima:***

- Suggestion began with appreciation on action plan.
- To include parents as one of the member of IQAC committee.
- Rev. Sr. Jacintha D'Souza (Principal, Athena College of Nursing) to be called as expertise of the committee instead of member of the local society.
- Need to evaluate the score of each parameter during the NAAC assessment, look into the deficiencies and plan actions accordingly in order to increase the score in the future assessment.
- To create an Evidenced Based Practice Cell in Father Muller College of Nursing.

***The suggestions from Dr. B. Sanjeev Rai:***

- To modify and include measurable action plans for each programme that we are going to conduct in the year 2014 - 15 for better results.
- Deficiency identified during NAAC assessment 2014 need to be taken as a challenge and try to excel in that particular field.
- Contributed points towards 'Green Audit' like recycling of paper, change of lights (bulbs) from CFL to LED and recycling of water with an importance on documentation on catalytic actions.
- Feed back to be collected on student nurses clinical experience/practice from Father Muller Medical College Hospital.

***The suggestions from Rev. Sr Prem D'Souza***

- Advised to modify the action written in the action plan on quality circle as 'supervision and monitoring' instead of 'solving the problems and issues'. The quality circle members observe and record the findings of the departments, committees and cells and submit the report to the IQAC coordinator.
- Benchmarks need to be set for each action.

- Appreciated on the areas of revision of 'Feedback System' and enhancing the quality circles from four to eight and remarked as 'Good'.
- Suggested to touch all the areas especially weak areas.
- Recommended to initiate online feedback system which provides an opportunity for the parents and students to express their views freely.
- Audit could be conducted once a year and internal departmental audit once a month.
- Briefed on 'Green Audit' with a illustration of action implemented in St. Agnes Degree College.
- Provision of E-learning, smart classes and online examination for the students.

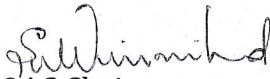
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**IQAC Website blog:**

Website blog content is approved by the IQAC members with modification of Action Plan. The IQAC coordinator displayed the theme and topics of the seminar for the discussion. Prof. Fatima said "Challenges and Issues faced by the students and staff in higher education in present scenario" to be the main theme adding to it she also said "after we focus on issues than only we can see to the enhancement". Other member agreed upon the same view points. Finally the conclusion is to organize a workshop on above said theme before the seminar. The plan of collaborating the seminar with Nitte Usha College of Nursing was appreciated by the IQAC.

Rev. Sr. Prem requested to share our experience during the NAAC assessment. Mrs. Shiji P J briefed on NAAC assessment, she also answered the question regarding the 'Green Audit'.

On behalf of student representatives, Ms. Tintu Thomas, II M.Sc (N) expressed her views on E-learning, Smart Classes and Green Audit.

**The meeting adjourned at 4.10pm**

  
 IQAC Chair person

  
 IQAC Coordinator

  
 IQAC Secretary

01/09/2014