



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		FATHER MULLER COLLEGE OF NURSING
Name of the head of the Institution		Sr Jacintha DSouza
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		0824-2238320
Mobile no.		9482168790
Registered Email		fathermullercon@fathermuller.in
Alternate Email		iqacfmcon@fathermuller.in
Address		Father Muller College of Nursing Kankanady
City/Town		Mangalore
State/UT		Karnataka
Pincode		575002

<b>2. Institutional Status</b>	
Affiliated / Constituent	<b>Affiliated</b>
Type of Institution	<b>Co-education</b>
Location	<b>Urban</b>
Financial Status	<b>private</b>
Name of the IQAC co-ordinator/Director	<b>Dr Agnes E J</b>
Phone no/Alternate Phone no.	<b>08242438906</b>
Mobile no.	<b>8050157831</b>
Registered Email	<b>iqacfmcon@fathermuller.in</b>
Alternate Email	<b>agnesej2011@fathermuller.in</b>

<b>3. Website Address</b>	
Web-link of the AQAR: (Previous Academic Year)	<a href="http://fathermuller.edu.in/nursing-college/images/AOAR%20Report-2017-18.pdf">http://fathermuller.edu.in/nursing-college/images/AOAR%20Report-2017-18.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	<b>Yes</b>
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://fathermuller.edu.in/nursing-college/images/academic-calender/2018-19.pdf">http://fathermuller.edu.in/nursing-college/images/academic-calender/2018-19.pdf</a>

<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
<b>1</b>	<b>A</b>	<b>3.21</b>	<b>2014</b>	<b>10-Jul-2014</b>	<b>09-Jul-2019</b>

<b>6. Date of Establishment of IQAC</b>	<b>14-Oct-2013</b>
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<b>7. Internal Quality Assurance System</b>
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Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
<b>Open forum interface</b>	<b>31-Jan-2019</b>	<b>30</b>

	1	
Role of students in Quality Improvement	22-Feb-2019 1	396
Continuous Quality Improvement	24-Apr-2019 1	40
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

• UERRC was established to review university results • Revised the criteria of advanced learners and slow performers • Deputed advanced learners for conferences/workshops/seminar with the financial assistance from management • Academic counseling of slow performers who failed in the University supplementary examination

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
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Add on and value added courses	BLS Emergency management and Environmental studies were the new Add on courses introduced in the year other than Bioethics and Infection control. Soft skills development training and Human values were introduced as the new Value added courses along with Basic Life Support. The students were provided the option of selecting any course. The students completed the courses successfully.
Observation of Health Days with health awareness programmes	The six departments of the college observed about twenty five Health days and conducted various programs in and out of the campus during the year. The beneficiaries of the programmes included people from all age groups. The programmes received a positive response from the beneficiaries.
Outreach programmes	Along with the Father Muller Medical College the camps were organized were conducted. The rural population participated in such programmes with enthusiasm.
Result analysis by UERRC	Result analysis was conducted by University Examination Results Review Committee after the regular and supplementary examinations. The discussions were conducted to improve results and motivate the advanced learners as well as slow performers
Committee activities	The committees/cells conducted a total of 10 programmes for students and faculty. The feedback of such programmes showed that the programmes were beneficial for them
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<b>14. Whether AQAR was placed before statutory body ?</b>	Yes				
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Name of Statutory Body</th> <th style="width: 50%;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Internal Quality Assurance Cell</td> <td style="text-align: center;">13-Sep-2019</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	Internal Quality Assurance Cell	13-Sep-2019
Name of Statutory Body	Meeting Date				
Internal Quality Assurance Cell	13-Sep-2019				
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No				
<b>16. Whether institutional data submitted to AISHE:</b>	Yes				

Year of Submission	2019
Date of Submission	09-Aug-2019
<b>17. Does the Institution have Management Information System ?</b>	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>Management information system is a helpful tool which uses electronic data to save the academic related information. Our college follows MIS system which is supported by Campus Medicine. It has modules like : Manage Access, time table, attendance and leave management, exam management, reports and faculty appraisal. In Manage access we have sub options to fill the student details, faculty details, creation of username etc. In the time table we have options to allocate staff, swap or change the class timings, view time table etc. Exam setting module helps to schedule the exam, set minimum and maximum marks and enter subject wise marks which will tally with the internal marks report of the students. Reports module helps to print the student attendance, progress report, feedback report etc. Faculty appraisal module is also added to the existing MIS system which is not completely functional and some changes are still going on with it. Students and faculty can access MIS using their own individual username and password. If they need any assistance it will be provided by the college MIS team. This system helps the students to track their attendance, internal marks report and also they can give feedback whenever the feedback portals are kept open. The main ADMIN role is played by the campus medicine support system and sub ADMIN role is played by MIS team to handle minor issues at the institutional level.</p>

## Part B

### **CRITERION I – CURRICULAR ASPECTS**

#### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The curriculum prescribed by the Indian Nursing Council and Rajiv Gandhi

University of Health Sciences, Bangalore is adopted by the college. Academic programmes offered by Father Muller College of Nursing are specifically designed and developed to fulfill the vision and mission of the institution and at the same time taking into account the changing needs of various stakeholders namely students, health care industry and the society and at the same time adhering to Regulatory requirements. The institution ensures effective curriculum delivery through a well-planned and documented process. The following are the various means through which it executes the curriculum: 1. Internal Quality Assurance Cell (IQAC): The overall quality enhancing body for the institution which deals with policymaking and monitoring the activities of various committees, departments and cells of the institution is IQAC. 2. Curriculum Committee: The Curriculum committee plans and decides curricular and co-curricular activities for a particular academic year during the meetings, and timely evaluates the programs and suggests recommendations to the IQAC who takes the final decision on the same. 3. Academic Calendar: A well planned academic calendar is prepared by the college which includes an academic schedule of both theory and practicals of all batches with a schedule of various curricular activities, exams, vacation, etc. The academic calendar is planned after considering the university calendar of the events. 4. Well planned Master plan, course plan and unit plan: Master plans are prepared by the class coordinators whereas course and unit plans are prepared at the departmental level and submitted to the curriculum committee. The students are provided with the course and unit plans. 5. Staff & Class Coordinator's meetings: The staff and Class coordinators meetings are held once in a month. The initial meeting with coordinators of respective batches will discuss their plans for the academic year and schedule both theory and practical so that there may not be any overlapping of students in clinical areas. 6. ICT enabled classrooms: Information and Communication Technology (ICT) is used to support, enhance, and optimize the delivery of information. All the classrooms are enabled with laptops and LCD with an internet connection. 7. Formative assessment: Formative assessments include various assessment strategies that teachers have planned all through the curriculum. It provides us the information needed on teaching and learning strategies, 8. Enrichment of curriculum: Need-based student enrichment programs such as add-on programs and value instilling programs, conferences, workshop, panel discussion, guest lectures, and seminars are conducted regularly 9. Feedback: There is an online feedback system for both students and faculty. Other manual feedback is collected from stakeholders such as employers, alumni, other professionals, and actions are taken. Before starting a new academic year, a preliminary meeting is held to assess the feasibility of the programme which is followed by planning the academic calendar. Various meetings are held periodically to ensure the effective implementation of the curriculum as per the regulatory instructions of RGUHS.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
<b>No Data Entered/Not Applicable !!!</b>					

#### 1.2 – Academic Flexibility

##### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MSc Nursing	Medical Surgical Nursing	15/09/2018
BSc Nursing	PB B Sc Nursing	15/09/2018

BSc Nursing	B Sc Nursing	15/09/2018
<a href="#">View File</a>		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
<b>No Data Entered/Not Applicable !!!</b>		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
<b>No Data Entered/Not Applicable !!!</b>	

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Basic Life Support(BLS)	15/09/2018	100
Human values	15/09/2018	106
Soft Skill Development and Training	15/09/2018	100
<a href="#">View File</a>		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MSc Nursing	Medical Surgical Nursing	5
MSc Nursing	OBG Nursing	2
MSc Nursing	Psychiatric (Mental Health ) Nursing	1
MSc Nursing	Child Health nursing	1
BSc Nursing	B Sc Nursing and PB B Sc Nursing	445
<a href="#">View File</a>		

### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The institution has introduced Online feed-back through management information system for students, faculty and the other stakeholders. The feedback forms were designed carefully by the curriculum committee after thorough revision and

refinement. An awareness session on how to give the feedback by MIS was given to all the students by respective class coordinators. The feedback on curriculum was collected twice in a year from students and faculty and from other stakeholders it was collected annually. Alumni feedback on curriculum was collected during the annual alumni meetings or in case of visits of alumni members in the institution during any time of the academic year. Feedback from parents was collected during the PTS meeting twice in a year. Professional feedbacks on curriculum were collected from external examiners and other professional experts. Feedback from employers was collected by post/e-mails after identifying the employers where the passed out students were employed and mailing them the feedback forms. The obtained feedbacks were analyzed and organized in the form of tables and graphs and the results were presented in the curriculum committee meeting involving Principal, Head of various departments, Coordinators and the members of curriculum committee. Following the presentation of the results the members discuss on various issues that were expressed in the feedback and suggest the possible solutions for the same. The feedbacks about departments were communicated to respective Head of the departments to discuss with the departmental faculty and to take necessary steps for further improvement of the functioning. In case of any serious issues curriculum committee chair person and the principal decides the required action. The action taken report on curriculum feedback was also discussed in the curriculum committee meeting to discuss the improvements made in the implementation of the curricular activities. The institution believes that the feedback on curriculum from various stakeholders is the key factor to reach the bench mark standards of education. Hence each steps of the feedback mechanism have been carried out very carefully ensuring the improvements in the curriculum implementations and evaluations. Thus we have strived hard to keep up the standards of nursing education which was reflected in the university examination results and placement of students in various reputed institutions.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MSc Nursing	Community Health Nursing	8	0	0
MSc Nursing	OBG Nursing	8	2	2
MSc Nursing	Mental Health Nursing	8	2	0
MSc Nursing	Child Health Nursing	8	0	0
MSc Nursing	Medical Surgical Nursing	8	5	3
BSc Nursing	BSc Nursing & P B B Sc Nursing	160	357	121
<a href="#">View File</a>				

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled	Number of students enrolled	Number of fulltime teachers	Number of fulltime teachers	Number of teachers
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	in the institution (UG)	in the institution (PG)	available in the institution teaching only UG courses	available in the institution teaching only PG courses	teaching both UG and PG courses
2018	445	9	11	1	43

## 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
55	55	134	11	0	4335

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring is a reciprocal and collaborative learning relationship between two, sometimes more individuals with mutual goals and shared accountability for the outcomes and success of the relationship. The goal of mentor mentee program at Father Muller College of nursing is to assist faculty (mentor) in developing skills and knowledge so that they can establish relationships with undergraduate nursing students (Mentees) that promote intellectual growth, emotional and moral development and personal transformation. The institute has an integrated mentoring system where the faculty acts as a link between the students and the institution and perform the task assigned to them by the mentor mentee program. The procedures are as follows: • The programme coordinator assigns a mentor using the available information in the Department. The assignment is based on the mentor's job knowledge, skills and expertise most suitable for the mentee and issues allotment letter to the mentors. • The programme coordinator shall fix a meeting with the Mentor and the Mentee. The roles and the expectation of the mentoring partnership are explained. • The meeting between the Mentor and the Mentee will take place once in a month and whenever needed by the mentee. • After each meeting, the mentor makes sure that he/she enters it in the Log. The log is to record mainly skills and knowledge acquired through the partnership and issues encountered that he/she would want to discuss in the following meeting. • The mentoring partnership period may be up to 36 months or three academic years. The partnership will come to an end once the Mentee believes that the objectives have been achieved. • If, for any reason, the mentor leaves the institution, new mentors will be allotted to the mentee. This will be notified both to the mentor and the mentees. • If, for any reason, the Mentee and the Mentor find it difficult to continue with the process, they are advised to seek support from the Mentor Mentee Program Coordinator. • The Mentee and the Mentor may be asked to complete a questionnaire or answer certain questions on the effectiveness of the partnership. These evaluative surveys are carried out by the mentor mentee programme coordinator.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
296	36	1:8

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
89	55	34	4	2

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level,	Designation	Name of the award, fellowship, received from Government or recognized
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	international level		bodies
2019	Mr Shajan Xaviour	Assistant Professor	Certificate of Merit in All India Contest for faculty members in MakeMyDay Contest by Psychology Park, with the consent of Edcare, Education Career Research Organisation
<a href="#">View File</a>			

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc Nursing	BSc (N)	III Year	27/09/2018	21/12/2018
MSc Nursing	MSc (N)	I Year	03/10/2018	13/12/2018
BSc Nursing	BSc (N)	IV Year	03/10/2018	20/12/2018
BSc Nursing	BSc (N)	II Year	05/10/2018	21/12/2018
BSc Nursing	BSc (N)	I Year	28/09/2018	21/12/2018
BSc Nursing	PBBSc (N)	I Year	05/10/2018	01/01/2019
BSc Nursing	PBBSc (N)	II Year	28/09/2018	01/01/2019
MSc Nursing	MSc (N)	II Year	27/09/2018	11/12/2018
<a href="#">View File</a>				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

- Two sessional and one model examinations are conducted as per the blueprint prepared by the subject coordinators.
- Three sets of question papers are prepared and handed over to the HOD by subject coordinators out of which, one is selected by HOD. On the day of the examination the question paper will be sent by HOD to subject co-ordinator who will display the same to students in the examination hall. This reform is made to maintain the confidentiality of the question paper).
- The card system is adopted to conduct the practical examination (viva) by different departments.
- The display of question paper is done by the overhead projector to reduce the paper use and cost of printing. The question paper is displayed for the students 15 minutes before the exams to copy the same.
- The classes remain suspended on all the days of internal examination.
- The seating arrangement of the model examination is planned similar to university examination.
- Display of internal assessment marks on notice board
- Introduction of answer booklets similar to that of university examination
- The internal assessment weightage for sessional and model examination is changed to 50 from 60. After distributing the answer scripts, the retest is conducted within 10 days as per the guidelines
- Feedback from students on the conduct of exams

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Principal and Vice-Principal of the college of nursing holds the meeting with the class coordinators and discuss regarding academic activities, master rotation, clinical rotation, classwork schedule, internal external examination schedule, holidays and other co-curricular activities of the year well in advance before the commencement of the academic year. Later tentative outline of the academic calendar is prepared by the class coordinators and the approval of the academic calendar is done at the HOD and staff meetings in the presence of Principal. The academic calendar is distributed to the students and faculty. Formative evaluation is carried out both in theory and practical based on predetermined criteria (blueprint) formed by departments (sub coordinators). The notice regarding the sessional examinations will be displayed on the student notice board. These examinations are carried out as per the master rotation plan. In exceptional conditions, if not possible to conduct as per the mentioned dates the flexibility is given to the class coordinators to reschedule the sessional after the approval from Principal of the College of Nursing. Sessional examination marks will be displayed on the student notice board after the countersign from the students. The sessional and model examinations are conducted in a well-organized manner. Three sets of question papers are prepared and handed over to the HOD, by subject coordinators, out of which one is selected by HOD and given on the day of examination on the respective faculty who is conducting the examination. Feedback on the conduct of examination is also collected from the students. The results are communicated to the students within fifteen days of completing the exam and a retest is organized for those who want to improve their marks. The results of each sessional/ model examination are communicated to parents through progress report which is sent by post and those who are performing low in consecutive two examinations, their parents are called to college to discuss with the teachers and principal regarding attendance/ marks issues. Feedback from the guests/ visitors/ external examiners is obtained whenever possible. PTS meetings are conducted once in a year and communicate students performance to their parents. Other than sessional examinations there are other ways of evaluation such as unit tests, assignments, projects, etc on which the students are evaluated. To assure transparency, at the end of the academic year the students are allowed to check their marks allotted to them in their internal assessment, followed by the signature of the student. The HOD of the respective departments and Principal of the college of nursing also approves. Summative evaluation is carried out based on the Rajiv Gandhi University of Health Sciences guidelines and the results will be announced by the University on the website and officially communicated to the College by the university. University follows sophisticated conduct of examinations by live streaming of theory examination centers, online downloading of question papers and invigilation diaries before 30 minutes of examinations, digital evaluation system and marks entry for practical examinations.

**2.6 – Student Performance and Learning Outcomes**

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://fathermuller.edu.in/nursing-college/images/Criterion2/CO-PO&PSO.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
B Sc(N)	BSc Nursing	B Sc Nursing	98	94	96

PB B Sc (N)	BSc Nursing	PB B Sc Nursing	23	23	100
M Sc(N)	MSc Nursing	Medical Surgical Nursing	2	2	100
M Sc(N)	MSc Nursing	Pediatric Nursing	1	1	100
M Sc (N)	MSc Nursing	Psychiatric (Mental health) Nursing	3	3	100
M Sc(N)	MSc Nursing	OBG Nursing	2	2	100
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://fathermuller.edu.in/nursing-college/images/Criterion2/Student-Satisfaction-Survey-2018-19.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	365	Father Muller Charitable Institutions, Mangalore	3.21	0
<a href="#">View File</a>				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Pubmed database	Father Muller College of Nursing and Central Library, Father Muller Charitable Institutions, Mangalore	20/12/2018
A step ahead in SPSS	Father Muller College of Nursing , Mangalore	23/04/2019
A step ahead in Research	Alumni, Father Muller College of Nursing , Mangalore	20/07/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
<b>No Data Entered/Not Applicable !!!</b>				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
<b>No Data Entered/Not Applicable !!!</b>					
No file uploaded.					

**3.3 – Research Publications and Awards**

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
<b>No Data Entered/Not Applicable !!!</b>		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
<b>No Data Entered/Not Applicable !!!</b>	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Community Health Nursing	3	0.9
<a href="#">View File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
<b>No Data Entered/Not Applicable !!!</b>	
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Emergency services received by the patients with the standard protocol of emergency room	Sonia Karen Liz Sequera, Savitha Pramilda Cutinho, Adriel Benita Quadros, Stephy Binny, Wanda dashisha Siangshai	NITTE UNIVERSITY JOURNAL OF HEALTH SCIENCES	2018	0	Father Muller College of Nursing	0
Contributing factors of nurses migration	Harit Philip, Bindhu PP, Aswathi	NITTE UNIVERSITY JOURNAL OF HEALTH	2018	0	Father Muller College of Nursing	0

to overseas among staff nurses working in a selected hospital at Mangalore	Babu, Elveera Cutinha, Jeena Joseph, Jasmine Sarita Vas	SCIENCES				
Knowledge on Vitamin D deficiency among antenatal women in a view to prepare in formation guide sheet	Anishlyn R, Anna Punnose, Josephine Khonja, Shiji PJ, Precilla DSilva	NITTE UNIVERSITY JOURNAL OF HEALTH SCIENCES	2018	0	Father Muller College of Nursing	0
<a href="#">View File</a>						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Emergency services received by the patients with the standard protocol of emergency room	Sonia Karen Liz Sequera, Savitha Pramilda Cutinho, Adriel Benita Quadros, Stephy Binny, Wandashisha Siangshai	NITTE UNIVERSITY JOURNAL OF HEALTH SCIENCES	2018	0	0	Father Muller College of Nursing
Contributing factors of nurses migration to overseas among staff nurses working in a selected hospital at Mangalore	Harit Philip, Bindhu PP, Aswathi Babu, Elveera Cutinha, Jeena Joseph, Jasmine Sarita Vas	NITTE UNIVERSITY JOURNAL OF HEALTH SCIENCES	2018	0	0	Father Muller College of Nursing

Knowledge on Vitamin D deficiency among antenatal women in a view to prepare in formation guide sheet	Anishlyn R, Anna Punnose, Josephine Khonja, Shiji PJ, Precilla DSilva	NITTE UNIVERSITY JOURNAL OF HEALTH SCIENCES	2018	0	0	Father Muller College of Nursing
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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	13	32	54	54
Presented papers	11	4	3	9
Resource persons	0	0	1	9

[View File](#)

### 3.4 – Extension Activities

#### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
General health camp at Bajpe	Department of Community Health Nursing	2	10
General health camp at Bantwal	Department of Community Health Nursing	1	2
Awareness Programme on breastfeeding	Department of OBG Nursing in collaboration with Father Muller Salvodore Monterio Rural Health Center Bajpe, Maravuru grama panchayth and Integrated and Child Development Services (ICDS) group of Maravruru health center.	2	7
Radio Programme on Mental Illness Awareness	Department of Mental Health Nursing	2	18

School health program on Young people and Mental Health	Department of Mental Health Nursing	5	13
Health talk on various aspects of AIDS	Department of OBG Nursing	2	13
Awareness programme on folic acid	Department of OBG Nursing	2	25
School health program- Road safety and first aid	Department of Child Health Nursing in Collaboration with St. Joseph's higher primary school, Bajal	2	33
School health program- Drug abuse and its effects	Department of Child Health Nursing in Collaboration with Cascia high school, Jeppu	2	21
Mass health education- Mosquito borne diseases	Department of Child Health Nursing in Collaboration with Anganwadi, Bajpe	2	32
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Radio Programme on Mental Illness Awareness	Award of excellence	Radio Sarang, St. Aloysius College, Mangalore	18
Radio Program on cancer Awareness	Award of excellence	Radio Sarang, St. Aloysius College, Mangalore	5
Radio Program on care of elderly	Award of excellence	Radio Sarang, St. Aloysius College, Mangalore	4
Radio programme on Bronchial Asthma	Award of excellence	Radio Sarang, St. Aloysius College, Mangalore	6
Radio programme on Hepatitis	Award of excellence	Radio Sarang, St. Aloysius College, Mangalore	6
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities



Health Camp	Department of Community Health Nursing	General health camp at Bajpe	2	10
Health Camp	Department of Community Health Nursing	General health camp at Bantwal	1	2
Health education	Department of Child Health Nursing in Collaboration with Anganwadi, Bajpe	Mass health education- Mosquito borne diseases	2	32
School health	Department of Child Health Nursing in Collaboration with Cascia high school, Jeppu	School health program- Drug abuse and its effects	2	21
School health	Department of Child Health Nursing in Collaboration with St. Joseph's higher primary school, Bajal	School health program- Road safety and first aid	2	33
Health education	Department of OBG Nursing in collaboration with Father Muller Salvadore Monterio Rural Health Center Bajpe, Maravuru grama panchayth and Integrated and Child Development Services (ICDS) group of Maravruru health center.	Awareness Programme on breastfeeding at Bajpe	2	7
Health education	Department of OBG Nursing	Awareness programme on folic acid	2	25
AIDS awareness	Department of OBG Nursing	Health talk on various aspects of AIDS	2	13
Radio talk	Department of Mental Health Nursing	Radio Programme on Mental Illness Awareness	2	18

School health	Department of Mental Health Nursing	School health program on Young people and Mental Health	5	13
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### 3.5 – Collaborations

#### 3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Research	Ms.Alessandra D,Vanesssa G, Elena O,Sage Z,Blaise G, Dr Devina R	HES Institute University of applied health sciences. La Source UNIL , Faculty of Biological Medicine	19
Research	Mr.Tanguy B,Julie M,Claire S, Maelle Z,Blaisse G, Shajan X	HES Institute University of applied health sciences. La Source UNIL , Faculty of Biological Medicine	19
Research	Ms.Brigit AP(Sr Deepa Peter Ms.Sunnetha M Fernandes Dr Sudeep Pai Ms.Shwetha Rashmi	Father muller Charitable Institutions, Mangalore	365
Database for research	Mr.Abin Kuriakose Ms.Precilla Dsilva Dr.Janet D Lobo Ms.Irene Alvares Ms.Wilma S Noronha Sr Deepa Peter Ms Sonia Liz K Sequera Priya S Periera Pramila Dsouza Hezil Asha Sequiera Ms.Deepika NC Jubee Joseph PreethiFernandes Nijisha Shali Ms.Ramyashree	Father muller Charitable Institutions, Mangalore	1
Workshop	Mr Abin Kuriakose Ms Binsha Pappachan C Ms Deepika NC Ms Diana Cutinha Dr Agnes EJ Ms Hezil Asha Sequeira Ms Jacintha Valder Ms Jasmine Sarita Vas Ma Joyce Fernandes Ms Lavina Rodrigues Mr Manoj PS Ms Arokia Benita Ms	Alumni, Father Muller Charitable Institutions, Mangalore	1

Pramila DSouza Ms  
Preema Reshma

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Research	Study on Knowledge practice of body mechanics among student nurses in the clinical setting at selected hospital, mangalore	Physiotherapy department, FMCI	11/03/2019	31/12/2019	4
Research	Study on Usage of menstrual cloths during menstruation among adolescents Managalore	HES Institute University of applied health sciences. Ia Source UNIL, Faculty of Biological Medicine	08/06/2019	27/06/2019	6
Research	Study on Psycho-social issues of HIV positive children, Mangalore	HES Institute University of applied health sciences. Ia Source UNIL, Faculty of Biological Medicine	08/06/2019	27/06/2019	6
Education	Value added program on Soft Skill Training and Development	St. Aloysius college, Mangalore	11/07/2019	13/07/2019	109

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Yenepoya University, Mangalore	01/01/2018	Recognition of external centers for research collaboration for PhD scholars	2
Haute Ecole de La Santa La Source, Lausanne, Switzerland	30/08/2018	Research collaboration	12
Indian Cancer Society, Bangaluru	17/12/2018	Cancer education, screening and follow up	0
Swami Vivekananda Yoga Anusandhana Samsthana, Bangaluru	09/01/2019	Research Education	0
St Aloysius college Mangaluru	30/01/2019	Soft skill training and development and applied health sciences	104
St Joseph Engineering College, Vamanjoor, Mangalore	15/02/2019	Research collaboration	0
<a href="#">View File</a>			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0.85	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing

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### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Entire Automation System for Libraries	Fully	4.3.3	2007

#### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	4006	2116468	94	142446	4100
Reference Books	1144	0	48	0	1192	0
Journals	69	4899689	3	211157	72	5110846
Digital Database	1	422500	0	32500	1	455000
CD & Video	85	0	0	0	85	0
Others (specify)	529	0	60	0	589	0

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Ms.Deepika N.C	Slums and dispensaries	Management Information system(MIS)	28/11/2018
Ms.Priya Sweety Periera	Excreta disposal and sewage	Management Information system(MIS)	18/09/2018
Ms.Priya Sweety Periera	Waste	Management Information system(MIS)	18/09/2018
Ms.Priya Sweety Periera	Customs and taboos	Management Information system(MIS)	18/09/2018
Ms.Priya Sweety Periera	Arthropods	Management Information system(MIS)	18/09/2018
Ms.Priya Sweety Periera	Air Pollution	Management Information system(MIS)	18/09/2018
Ms.Priya Sweety Periera	Air	Management Information system(MIS)	18/12/2019
Ms.Arokia Benita D	Common Neonatal problems	Management Information system(MIS)	05/12/2019
Ms.Deepika N.C	Health system in	Management	28/11/2018

	india	Information system(MIS)	
Ms.Deepika N.C	Health care delivery system	Management Information system(MIS)	28/11/2018
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#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	99	11	0	40	2	7	19	280	0
Added	0	0	0	0	0	0	0	0	0
Total	99	11	0	40	2	7	19	280	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

280 MBPS/ GBPS
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##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
<b>No Data Entered/Not Applicable !!!</b>	

#### 4.4 – Maintenance of Campus Infrastructure

##### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
119.3	116.81	8.94	10.01

##### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities

- Maintenance of Physical Facilities:** Electrician is responsible for the uninterrupted power supply and maintenance of equipment like generator sets, general lighting, power distribution system, solar panels, etc. Maintenance of water pumping plants, sewage and drainage are undertaken by support staff. Annual maintenance of all vehicles is done promptly at the end of the academic year.
- Maintenance of Classrooms, Multipurpose hall Furniture:** Classrooms with furniture and teaching aids are maintained periodically. The complaints are registered with the class coordinator and are attended on a priority basis. Classrooms are cleaned at the end of the day after being utilized by students. Inventory of the item of each classroom is available. Furniture is replaced when cannot be used. Multipurpose halls are cleaned before and after every event is conducted.
- Maintenance of Library Library Resources:** The library staff is clearly instructed in the care and handling of library documents, including books, etc, particularly during processing, shelving and conveyance of documents. Library

committee meetings are done regularly where the library-related policies are reviewed and reframed, if necessary, 4. Maintenance of Computer Lab and ICT facilities: The IT department support staff maintain the ICT facilities including computers and servers. The annual maintenance includes the required software installation, up-gradation, etc. To minimize e-waste, electronic gadgets like projectors, computers, printers, photocopiers are serviced and reused. 5. Maintenance of Other Amenities: The effluent treatment plants and rainwater harvesting systems are maintained by the supervisor and support staff. Amenities like canteen, stationery shop, bank and ATM facilities and reprography which are accessible for all stakeholders are maintained by respective service providers 6. Maintenance of Sports, Games Facility and Campus cleanliness: Cleaning of the campus is done by the housekeeping team. Toilets are cleaned twice a day. Ground-level maintenance is done annually during the vacation in addition to the ongoing maintenance done as required. 7. Day to Day Emergency Maintenance: Day to day maintenance includes daily running repairs like replacing light bulbs, repairing leaking water pipes, taps, valves, cleaning blocked drains, repairing locks and door handles and other minor repairs that necessitate day to day maintenance checks. 8. Maintenance of Physical Facilities: The service of electricians and plumbers is available round the clock in the campus. Maintenance of water pumping plants, sewage and drainage are undertaken by support staff. Annual maintenance of all vehicles is done promptly at the end of the academic year. From the year 2017, the maintenance requisition is made online. 9. Transport: There is a requisition form for the transport wherein the request is made and is signed by the person and the concerned HOD of the department. online. 10. General store: Each department in the college has an indent book, wherein on the first and the third week of the month request is written which has to be approved by the HOD of the department, Principal and the Administrator.

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Institutional Scholarship	25	1233200
Financial Support from Other Sources			
a) National	Minority Postmatric, Merit cum means, Minority paramedical, Vidyasiri, Social welfare, Anubandha	105	3554840
b) International	NIL	0	0
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#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
English Club	09/06/2018	34	Ms Rejina Dinesh, SoftSkills Trainer, St Alosiyus College

			Laxmi Group of Institutions, Mangalore
Remedial coaching	01/09/2019	28	Father Muller College of Nursing
Workshop on Yoga 2019	21/06/2019	100	Student Nurses Association, FMCON
Seminar on Art of patience	02/02/2019	400	Mentor mentee, Grievance Counseling Cell, FMCON
Guest Lecture on Communication	14/09/2018	110	Nursing Foundation Department, FMCON
Guest Lecture on Health Care Communication	20/02/2019	100	Nursing Foundation Department, FMCON
Personal Counseling	01/09/2018	40	Father Muller College of Nursing
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Open house-Employment in UK	0	96	36	71
2019	Open house-Paths to become a global nurse	0	85	0	0
2019	Career guidance, Scholarships and International Education	0	180	0	0
2019	In-campus Recruitment Mock Interview	0	87	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	10



## 5.2 – Student Progression

### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Father Muller Medical College Hospital	117	71		0	0
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### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	1	BS c Nursing	BS c Nursing	Seneca College, Toronto, Canada	Coronary Care Nursing
2018	1	BS c Nursing	BS c Nursing	Father Muller College of Allied Health Sciences, Mangalore	Masters in Hospital Administration
2018	1	BS c Nursing	BS c Nursing	Seneca College, Toronto, Canada	Nursing Leadership Management
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### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	36
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### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Athletic Meet, IGNITE 2K19	Institutional	158
Nurses day	Institutional	525
Christmas Celebration	Institutional	450
Freshers day	Institutional	525
Onam Celebration	Institutional	525
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
<b>No Data Entered/Not Applicable !!!</b>						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Nurses Association (SNA) unit of Father Muller College and School of Nursing was incepted in 1987. The SNA of Father Muller College of Nursing is one of the best platforms for the student nurses and it provides curricular and co-curricular programs, communicates issues and concerns relevant to nursing, encourages participation in community health-related activities and promotes legislative involvement of the nursing students. The SNA aids in the development of the whole person, his/her professional role and his/her responsibility for the healthcare of people from all walks of life. The SNA Unit of our college strictly follows the bylaws of the Trained Nurses Association of India (TNAI). The executive board consists of President (Principal of College of Nursing), SNA Advisors (faculty of CON), Vice President, Programme Co-coordinator, Secretary, Joint Secretary, Treasurer and 3 class representatives from the student body. The term of office will be for one year. The objectives of SNA are:

1. To uphold the dignity and honor of the nursing profession.
2. To promote participation in student community affairs.
3. To involve the students in intercollegiate sports and cultural activities.
4. To promote collaborative relationships with various health organizations.
5. To bring out the talents and confidence of the students for the upliftment of self and society.
6. To inculcate the value of esprit de corps.
7. To develop leadership abilities among the students.
8. To improve the students social contacts to enhance professional growth.

All the undergraduate nursing students of the Father Muller College of Nursing are the members of SNA. SNA meetings or meetings of the executive board will be held at least once a month, with prior notification, or as deemed necessary by the President. The agenda prepared by the SNA Advisor shall be approved by the President. Copies of the committee reports are filed in the Presidents and Advisors files. SNA secretary maintains the report of all the activities carried out in the SNA unit. The various committees under SNA are Programme/Cultural committee, Editorial committee, Disciplinary committee, Finance committee, Sports committee and Media Committee. SNA conducts election every year for the post of Vice President, Programme Co-coordinator, Secretary, Joint Secretary and Treasurer. The election of the office-bearers will be held at the beginning of the academic year. The class representatives will be selected by the respective class students. Activities of SNA: The SNA actively organizes and participates in extension activities, cultural fest, nurses day, sports day, institutional programs, celebration of festivals and intercollegiate competitions. Student representation in academics administrative bodies / the academic year plan: The students are the members of the committees like Internal Quality Assurance Cell, Anti Ragging Committee, Youth Red Cross Cell, National Service Scheme and SNA. The students are free to express their concerns to their coordinators and the same will be communicated to the Principal and other faculty during coordinators meetings. Their opinions are considered while planning the academic year.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

123

5.4.3 – Alumni contribution during the year (in Rupees) :

133049

5.4.4 – Meetings/activities organized by Alumni Association :

4

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Administration is decentralized and delegated the responsibilities for the smooth running of the institution. The principal is ably assisted by vice principal and PG coordinator to conduct all the programmes and the activities. The head of the various departments support and coordinate the day to day activities and other academic co-curricular activities. The faculty and support staff contributes in realizing the goals and objectives of the institution There is a hierarchy of administrative bodies from the Principal down to HOD's and committees for decentralized administration. Decisions taken at higher level are communicated and discussed. The meeting of IQAC is held regularly. Most of the decisions pertaining to academic matters are taken at these meetings. Departmental meetings are held regularly where various issues pertaining to teaching, students, patient care and requirements are discussed and decisions are taken. Teaching activities are planned in advance. The management and the Head of the institution ensure that responsibilities are defined and communicated to the staff of the institution. Duties of the staff are well defined in job description. Records are meticulously maintained. Communication is through circulars /notices/meetings website of the institution. The circulars are displayed on the notice board in all the floors of college of nursing through which information is communicated to the faculty. There is also a whatsapp group of the college where the information is communicated if immediate action is needed 1) The Management/Head of the institution ensures that adequate information (from feedback and personal contacts etc.) is available for the management, to review the activities of the institution • Records reports ensure flow of information staff meetings, departmental meetings and class coordinators meetings are conducted every month with the HOD Principal. • Proceedings of various committee meetings • Feedback from students • Self appraisal by staff • Teacher's diary • Monthly meeting of the heads of department. • Meeting of the hospital advisory committee. • Weekly audit meeting • Year end evaluation by the Staff about the curriculum • Grievance redressal cell • Evaluation of events which have taken place. 2) The management encourages and support involvement of the staff for improvement of the effectiveness and efficiency of the institutional processes ? Management encourages staff to attend training programmes, conferences, workshops, seminars. ? Regular in-service education and training ensures knowledge skill development. ? Faculty is involved in decision making. ? Staff members are involved in the various institutional committees.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Research and Development	- Departmental research - Allocation of budget for departmental research: - financial assistance for paper presentation and paper publications
Teaching and Learning	- Faculty to pursue higher studies - Conducting of conferences/workshops - Publications of research papers -Innovative teaching learning techniques - Sponsorship for the advance learners to attend Conferences/ Workshops-
Curriculum Development	Two add on and two value added courses were introduced
Examination and Evaluation	- Display of internal assessment marks on student notice board - Formation of University Examination Results Review Committee

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Management Information System (MIS)- Time table, attendance, students and faculty feedback, Annual performance indicators for college teachers
Administration	Bio-metric attendance for teaching and non teaching staff, Maintenance repair, transport booking and hall booking, e-mail communication from management (circulars, notices and other information)
Student Admission and Support	Application downloading from website for admission, availability of e-resources in Management Information System (MIS), feedback of students through MIS
Finance and Accounts	Use of TALLY software to maintain finance and accounts, e-mail communication of salary details to staff
Examination	Upload of internal assessment marks in MIS

## 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended	Name of the professional body for	Amount of support
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		for which financial support provided	which membership fee is provided	
2018	Mrs.Seema Chavan	56th National conference of Indian Academy of Paediatrics and PEDICON 2019,Mumbai (06/02/2019 to 10/02/2019)	Father Muller Charitable Institutions, Mangalore	23026
2018	Prof.Agnes EJ	National Conference on Quality indicators and bench marks for health sciences Institutions,at Chettinad Academy of Research and Education,chennai (1415/12/2018)	Father Muller Charitable Institutions, Mangalore	7398
2018	Mrs.Pramila D'souza	International conference on Voyage towards Excellence and Advocacy at Krupanidhi college of Nuring, Bangalore(10/12/2018)	Father Muller Charitable Institutions, Mangalore	2850
2018	Mrs.Wilma S Noronha	International conference Is our nursing practice evidence based?,A Review of essential skills in Healthcare Nursing Education at KAHER Belgavi (2324/11/2018)	Father Muller Charitable Institutions, Mangalore	2370
2018	Mrs.Sandra Jyothi Saldanha	International conference Is our nursing practice evidence based?,A Review of essential skills in Healthcare Nursing Education at KAHER Belgavi	Father Muller Charitable Institutions, Mangalore	2370

		(2324/11/2018)		
2018	Mrs.Priya Fernandes	International conference Is our nursing practice evidence based?,A Review of essential skills in Healthcare Nursing Education at KAHER Belgavi (2324/11/2018)	Father Muller Charitable Institutions, Mangalore	2370
2018	Sr.Deepa Peter	International conference Is our nursing practice evidence based?,A Review of essential skills in Healthcare Nursing Education at KAHER Belgavi (2324/11/2018)	Father Muller Charitable Institutions, Mangalore	3402
2018	Mrs.Priya sweety Pereira	International conference Is our nursing practice evidence based?,A Review of essential skills in Healthcare Nursing Education at KAHER Belgavi (2324/11/2018)	Father Muller Charitable Institutions, Mangalore	2370
2019	Mrs.Binsha Pappachan C	International conference on nurses and midwives for universal health coverage at New Delhi organised by Indian Nursing Council endorsed by international council of nurses with concurrence of Government of	Father Muller Charitable Institutions, Mangalore	13801

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Workshop on Pubmed database, organized by Father Muller College of Nursing ,Mangalore		20/12/2018	20/12/2018	29	0
2019	Workshop on a Step Ahead with SPSS ,organised by Research consultancy and Extension committee ,Father Muller College Of Nursing ,Mangaluru		23/04/2019	23/04/2019	17	0
2019	NURSIMCON INDIA 2019 National Conference on Simulation in Nursing ,organized by Father Muller college of nursing and Father Muller Simulation Skills centre		24/05/2019	25/05/2019	41	0

	,Mangaluru					
2019	Workshop A Step ahead in Research , organized by Alumni Associatio n of Father Muller College of Nursing, Mangaluru		20/07/2019	20/07/2019	27	0
2019	Workshop on Diabetic foot		30/03/2019	30/03/2019	27	0
2019	Seminar on Recent updates on Autism and ADHD		24/06/2019	24/06/2019	23	0
2019	Guest lecture on Health det erminants in children		19/07/2019	19/07/2019	18	0
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Workshop On Pubmed Database, Organized By Father Muller College of Nursing ,Mangalore	29	20/12/2018	20/12/2018	1
National Conference on Quality indicators and bench marks for health sciences Institutions", at Chettinad Academy of Research and	1	14/12/2018	15/12/2018	2



Education, Chennai				
Workshop on" Any Body Can Do Research Methodology SPSS WORKSHOP" rganised by NITTE,K S Hegde Medical Academy.	1	05/12/2018	08/12/2018	2
International conference on nurses and midwives for universal health coverage at New Delhi organised by Indian Nursing Council endorsed by international council of nurses with concurrence of Government of India Ministry of Health and Family Welfare.	1	01/12/2018	01/12/2018	1
Faculty development programme on "Simulation Based Medical education",at Father Muller Simulation and skill centre,Ma ngalore	16	05/10/2018	12/10/2018	2
Regional workshop on A Peep into Qualitative Res earchorganised by FMSSC at Simulation centre Father Muller charitable Institutions.	3	27/10/2018	27/10/2018	1
International Conference on Voyage Towards excellence and Advocacy	1	10/12/2018	10/12/2018	1

,organised by Krupanidhi College of Nursing, Bengaluru				
CME on "Innovations in Malaria",organi sed by Father Muller Medical College, Mangalore	6	26/10/2018	26/10/2018	1
1st National Cardiac Emergency conference with Cardiac Simulat ion-CECON 18 at Decennial Hall,Father Muller Medical College Hospital	2	10/11/2018	11/11/2018	2
International conference on "Is our nursing practice Evidence based? A Review of essential skills in Health care Nursing educati on"organised by KLE Academy of Higher Education Resea rch,Institure of Nursing Sciences at Belagavi	9	23/11/2018	24/11/2018	2
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
42	55	6	7

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
ESI benefits, Maternity Benefits, Quarters Facility, Financial Support to faculty for attending	ESI benefits, Maternity Benefits	Scholarship for meritorious students, Medical benefits ,Sponsorship for attending conferences

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Auditing is an important aspect in the functioning of the institution it guides the institution in various financial aspects. The institution has a centralized Finance and Accounts department where all the accounting and compliance is taken care of. Regular Internal Audit is conducted in all the units encompassed in Father Muller Charitable Institutions. Student fee collections are monitored at the college level as well as at the central level. Bank reconciliation statements are prepared on a timely basis to ensure timely collection of revenue. These collections are also audited by the Internal audit team. Any deficiencies noticed during the Internal Audit are immediately reported to the Management and corrective action is taken. The other areas covered under internal audit are payments towards expenditure, verification of Capital Expenditure, purchase procedures, salary payment to staff, tax deduction at source from various payments made and all other connected financial functions. The Internal Audit team also ensures compliance with various statutory requirements of various government bodies. The Director is the only authorized signatory for all payment approvals. Since there is centralized control over funds and various levels of approval for any expenditure, there is a minimized risk of audit objections. Further, Statutory Auditors conduct audit every year. Any queries raised are resolved after discussion with the management and auditors. Statutory Auditors examine the financial statements presented to them, and after satisfactory note from them, the financial statements are presented to the Governing Board. On approval from the Governing Board, the Auditors certify the financial statements. These audited financial statements are then filed with the respective statutory bodies including the Income tax Department.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Rajiv Gandhi university of Health sciences, Karnataka andLions Club ,Mangalore	65000	1.Workshop on healthy Women, Happy families by OBG Nursing, Father Muller College of Nursing 2.National Conference on Simulation in Nursing by Father Muller College of Nursing Father Muller Simulation and Skills Centre 3. International Women's Day
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6.4.3 – Total corpus fund generated

0

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority

Academic	Yes	Yenepoya University, Mangalore	Yes	Father Muller College of Nursing, Mangalore
Administrative	No		No	

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

-Orientation to parents of first year BSc nursing students regarding PTA - Session on how to face difficulties in studies by Mr Eugene Dcunha -Result analysis and meeting the parents of IBSc, II BSc, III BSc, IV BSc, Ist II PBBSc

6.5.3 – Development programmes for support staff (at least three)

Seminar on Interpersonal Relationship for Non-Teaching staff on 31.07.2019

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- Formation of University Examination Results Review Committee - Introduction of Add on and Value added courses -

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Guest Lecture on Quality Improvement in the Institution-Role of students,organised by IQAC,Father Muller college of Nursing	22/02/2019	22/02/2019	22/02/2019	396
2019	Seminar on Continuous Quality Improvement of the Institution	24/04/2019	24/04/2019	24/04/2019	40
2019	Open forum interface	31/01/2019	31/01/2019	31/01/2019	30
2019	Seminar on Interpersonal relationship	31/07/2019	31/07/2019	31/07/2019	13

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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Social media and its ill effect on women	16/03/2019	16/03/2019	480	20

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Energy conservation by LED bulbs, Solar panels, Guest lecture on Domestic waste management on 15th April 2019 for faculty

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	703
Provision for lift	Yes	703
Ramp/Rails	Yes	703
Rest Rooms	Yes	703
Scribes for examination	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	0	1	03/09/2018	1	Psychiatry satellite clinic	Treatment of Psychiatric disorders	2
2018	0	1	01/10/2018	1	Psychiatry satellite clinic	Treatment of Psychiatric disorders	2
2018	0	1	05/11/2018	1	Psychiatry satellite clinic	Treatment of Psychiatric disorders	2
2018	0	1	03/12/2018	1	Psychiatry satellite clinic	Treatment of Psychiatric disorders	2
2019	0	1	07/01/2019	1	Psychiatry	Treatment	2

			9		y satellite clinic	of Psychi atric disorders	
2019	0	1	04/02/2019	1	Psychiatry satellite clinic	Treatment of Psychi atric disorders	2
2019	0	1	04/03/2019	1	Psychiatry satellite clinic	Treatment of Psychi atric disorders	2
2018	0	1	10/12/2018	1	School health programme	Mental health	200
2018	0	1	14/03/2019	1	Radio programme	Mental health and illness	22
2018	0	1	01/12/2018	1	Awareness program	AIDS	70

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
<b>No Data Entered/Not Applicable !!!</b>		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Seminar on Art of patience	02/02/2019	02/02/2019	400
Importance of values in one's life	09/12/2018	09/12/2018	110
Prolife-training programme	16/03/2019	16/03/2019	20
Exhibition -Prolife	13/04/2019	13/04/2019	400
Session on Professional ethics and social responsibility	20/06/2019	20/06/2019	400
Independence Day Celebration	15/08/2019	15/08/2019	300
Republic Day Celebration	26/01/2019	26/01/2019	350

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Planting trees during the celebration of Vanamahotasava every year
Water recycling and usage of recycled water to for gardens

Planting indoor plants

Reduced plastic and paper usage

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

**Best Practice -1 Title of the Practice:** Simulation Based Learning **Objective:** To enhance skill based experience in the health care settings and to provide quality patient care with competence. **The context:** Simulation- based nursing education is an increasingly popular pedagogical approach where the students will be trained to practice various skills which they need to perform in clinicals during their training at hospital. **Scenario -based learning** is another pedagogical approach which provides students an opportunity to practice their clinical, decision- making and communicative skills through various real-life situational experiences. With realistic clinical scenarios, novice as well as experienced nurses could be trained, helping them to develop effective non-technical skills, practice rare emergency situations, and providing a various skills in managing life-threatening situations. Students are given opportunity as per the need and requirement of curriculum, and the activities of Scenario based learning will be planned in such a way that, it enables students to actively learn through a storyline, usually based around an ill-structured or complex problem, which they are required to solve. **The Practice .** The students are divided into groups and guided by the expert teachers. Before creating a scenario, teachers identify what concepts or facts students need to know in order for the scenario to be meaningful, engaging, and supportive of the learning. The students work together in a supportive skills training environment, while the teachers/staff facilitate the simulation sessions. The students are informed about the topic and are instructed to review the topic in prior which is already taken in the theory class. Before roleplaying, the facilitator pre-briefs the glimpse of the case and instructs the students to take various roles in the scenario, and act as if they are in the real life situations. Students are instructed to divide themselves as actors, observers, bystanders, nurses and doctors etc. While students enact their roles in the simulation studio, teachers remain in the control room where they will be able to view the entire act of students through a transparent glass window and gives necessary cues and instructions through a microphone. When students play their roles, the student observers have to note each action of their group from the corner of the studio. After the scenario, a debriefing session will be carried out in a different room **Evidence of Success:** As a pedagogical method, simulation enabled students to learn how to reconcile theory with practice through skills and scenarios. The feedback of students regarding the simulation based learning has shown that they developed confidence in performing the procedures before the clinical training. The students' performance in the examination also emphasise that the simulation based teaching has proved the desirable results. This pedagogical method has been found to be useful, beneficial and effective for students in their learning processes, and the results have been addressed as mainly positive. The students work together in a supportive skills training environment. **Problems Encountered and Resources Required:** It is difficult to undertake larger group students at a time and since it is a small group, lot of time is required. Teachers have to spent ample amount of time in preparing a storyline for each topic which they planned for different batches. **Best Practice - 2 Title of the practice:** Health Awareness through the Observation of Health Days **Objectives:** a.To educate the community and to create an awareness of one's own health b.To encourage people to adopt and sustain health promoting lifestyle and practices c.To promote the proper use of health services available to them. d.To channelize the leadership ability and team work among staff and students **The Context:**Health in one hand a highly personal responsibility and on the other hand a major public concern.

Health can never be adequately protected by health services without the active understanding and involvement of community whose health is at stake. Health care for the people, to health care by the people, is a paradigm shift. For this, the role of health care providers mandated as education alone is not sufficient to achieve optimum health. The goal of WHO is to improve equity in health, reduce health risks, promote healthy lifestyle and setting, and to respond to the underlying determinants of health. The nurse being important member of the health care system plays an eminent role as nurse educator in health promotion. The theme of the health days vary each year based on the priority area to promote the health of the people. The Practice: All the departments of the college make a note of the health days and integrate it in the department action plan in the beginning of the academic year based on their area of application. The health days activities are planned based on the theme of the year. The health days are observed for the day or for a week. The programme package consists of health related activities, health talks, role play, street plays, distributions of leaflets, quiz, poster and collage competitions and health checkups. Radio and Television programmes on these topics are broadcasted/telecasted, and students and faculty actively participate in those programmes. This channelizes the leadership ability and team work among staff and students. These events promote health of the people and create awareness on current information on individual health care. This also improves the knowledge and practice of a student nurse and the staff in the hospital and community. Around 30 health days are observed every year. Evidence of Success: The reports of the observed health days indicate that most of the population within and outside the hospital was benefited. The beneficiaries of the program have responded positively which is evident in their attendance (number of beneficiaries) and active participation. The reports of the observed days are uploaded in the institutional website and filed in the respective departmental records. Problems encountered and resources: Organizing the physical set up in the selected community and gathering the people of that community (area) were the common problems.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

[http://fathermuller.edu.in/nursing-college/images/Criterion7/7.2.1\\_Best\\_practices.pdf](http://fathermuller.edu.in/nursing-college/images/Criterion7/7.2.1_Best_practices.pdf)

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The thrust area of the institution is the promotion of research among faculty and students. The institution has a Research center for implementing and upholding a positive culture that supports all students and faculty. The monthly meeting with the institutional research committee members, informal and formal communications, and constant reminders to utilize the institutional research grants, communicating openly and giving support have made a big difference. PG and faculty projects are supported by institutional grants. Research achievements are considered as one of the parameters for the job promotion. Under the guidance of an M.Sc. Nursing faculty, UG students conduct research projects in small groups comprising four to five members. After the completion of the study, they publish the research study in a journal, preferably in an indexed journal. Yearly about 20-25 research projects are done by UG students as Principal investigators. PG students are encouraged to undertake intervention studies and expected to follow each step given in the research process. There are PhD and M Sc qualified faculty with long years of experience in the field of research, to guide both PG and UG students. Every single student is independently able to carry out data entry and analysis at



the end of their pilot project using SPSS software. Some research-related workshops/seminars are conducted by the college every year. Every faculty is with a research project in her hand as a Principal or co-investigator. They publish their work in national or international journals having a renowned database. The faculty projects are sponsored by external or institutional grants. To uphold the essence of research and to ensure scientifically sound research protocols the FMCON is having an Institutional Review Committee comprising of senior teachers from various nursing departments. Every protocol is reviewed by two reviewers. After the review, the investigator is expected to carry out the suggestions and further, it is subjected to the Ethics committee for scrutinizing the ethical aspects. This process applies to all protocols including that of UG and PG students as well as that of faculty research projects. They are compliant with the ethical principles and guidelines of the Indian Council of Medical Research (ICMR). The members, responsibilities, functions and Standard Operating Procedures (SOP) are communicated to all and a copy of the same is available on the Institutional web page. The institution has research collaboration with the School of Nursing, La source, Switzerland from 2014 onwards. The medical and nursing students visit every year to conduct collaborative research. There a few interdepartmental researches for the college. The thrust areas of the institution for research include : Communicable and non-communicable diseases Mental health Maternal and Child Health Oncology Yoga The outcomes are measured in terms of: Publications Funded projects Collaborative research

Provide the weblink of the institution

[www.fathermuller.edu.in](http://www.fathermuller.edu.in)

#### **8.Future Plans of Actions for Next Academic Year**

-Introduction of Yoga as a value added course -Implementation of smart board technology -Prize for the best UG research project -Introduction of Mid level health care providers course for final year students -Conduct national conference